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 ERONGO RED BUILDING REG NO 2004/074 91 HAGE GEINGOB STREET P O BOX 2925 WALVIS BAY NAMIBIA

**APPLICATION FORM FOR REGISTRATION AS  
 ELECTRICAL CONTRACTOR WITH ERONGO RED IN 2026**

<b>1. COMPANY DETAILS</b>	
Name of Company / Electrical Contractor:	
Company Postal Address:	
Company Physical Address:	ERF No:
	Street Name:
	Suburb Name:
	Town Name:
Company Email Address:	
Company Telephone No:	
Company Cell No:	
Previous Registration Number With Erongo RED (if any):	

<b>2. COMPANY REPRESENTATIVE / OWNER</b>	
Name(s):	
Surname:	
ID No:	
Email Address:	
Cell No:	

<b>3. WIREMAN'S LICENSE HOLDER(s)</b>	<b>Competent Electrician 1</b>	<b>Competent Electrician 2 (if applicable)</b>
Name(s):		
Surname:		
ID No:		
Email Address:		
Cell No:		
Signature:		

**4. Category of electrical installation that the Electrical Contractor intends to perform in the Erongo RED Region. (Tick appropriate category)**

(a) Category A: Low Voltage (LV) Installations up to 1000V	
(b) Category B: Solar (PV) Installations up to 1000V	
(c) Category C: Low Voltage (LV) and Medium Voltage (MV) Installations up to 44kV	

**5. Serial Numbers of Mandatory Instruments**

a) Insulation Resistance Tester (Megger) Serial Number: \_\_\_\_\_

b) Earth Loop Impedance Tester Serial Number: \_\_\_\_\_

**6. Requirements and Supporting Documentation**

**6.1 Company Registration Requirements**

- a) Certified copy of Business Registration Document(s) from the Ministry of Trade & Industry or Business and Intellectual Property Authority (BIPA). (Mandatory)
- b) Fitness Certificate from the town where the business is registered or operating. (Mandatory)
- c) Certified copy of ID for Company Representative or Owner. (Mandatory)
- d) Proof of payment for the contractor's registration fee. The licence fee should be according to Erongo RED's tariff rate for 2025-2026. Below are the banking details. Payments can also be made at any of the Erongo RED Customer Care Offices. (Mandatory)
- e) Banking Details:
  - Erongo Regional Electrical Distributor Company
  - First National Bank (Walvis Bay)
  - Account no: 62103311156
  - Branch code: 282172
  - Cheque account
  - Reference: License fee – (insert your company's name)
  - Licence fee: N\$300.00

**6.2 Requirements for Registration as an Electrical Contractor under Different Categories of Electrical Installation.**

**6.2.1 Category A: Low Voltage (LV) Installations up to 1000V**

- a) Certified copy of Competent Electrician's Electrical Trade Diploma from recognised institutions (e.g. NIMT, VTC, College, University etc.). (Mandatory)
- b) Certified copy of Wireman's License or results indicating a pass mark for the Installation Rules' examinations, Paper 1 and Paper 2. (Mandatory)
- c) Certified copy of ID for Competent Electrician(s) / Wireman's Licence holder(s). (Mandatory)
- d) Curriculum Vitae (CV) of Competent Electrician/ Wireman's Licence holder indicating at least two years of practical experience on **Low Voltage (LV) Installations**, accompanied by testimonial(s) to prove the experience. The testimonial(s) should be on a signed and stamped employer's letterhead. (Mandatory)
- e) Proof of ownership of SANS 10142-1 (Latest Version) book. This can be a picture of the hard copy or proof of purchase of a soft copy from SABS. (Mandatory)
- f) Certified copy of Three Phase Practical Unit Standard on Testing, Inspecting and Certification of Three Phase Commercial & Industrial Electrical Installations Accreditation Certificate.
- g) Picture of the serial number sticker of the Insulation Resistance Tester (Megger). (Mandatory)

- h) Picture of the Serial Number Sticker of the Earth Loop Impedance Tester. (Mandatory)

### 6.2.2 Category B: Solar (PV) Installations up to 1000V

- a) Certified copy of Competent Electrician's Electrical Trade Diploma from recognised institutions (e.g. NIMT, VTC, College, University etc.). (Mandatory)
- b) Certified copy of ID for Competent Electrician(s) / Wireman's Licence holder(s). (Mandatory)
- c) Certified copy of Wireman's License or results indicating a pass mark for the Installation Rules' examinations, Paper 1 and Paper 2. (Mandatory)
- d) Curriculum Vitae (CV) of a Competent Electrician/ Wireman's Licence holder indicating at least two years of practical experience in **solar (PV) installations**, accompanied by testimonial(s) to prove the experience. The testimonial(s) should be on a signed and stamped employer's letterhead. (Mandatory)
- e) Proof of ownership of SANS 10142-1 (Latest Version) book. This can be a picture of the hard copy or proof of purchase of a soft copy from SABS. (Mandatory)
- f) Certified copy of Three Phase Practical Unit Standard on Testing, Inspecting and Certification of Three Phase Commercial & Industrial Electrical Installations Accreditation Certificate. (Mandatory)
- g) Proof of attending a theoretical and practical training course on Solar Photovoltaic (PV) installations endorsed by the South African Photovoltaic Industry Association (SAPVIA) or North American Board of Certified Energy Practitioners (NABCEP) or other equivalent internationally recognised courses. (Mandatory)
- h) Picture of the serial number sticker of the Insulation Resistance Tester (Megger). (Mandatory)
- i) Picture of the Serial Number Sticker of the Earth Loop Impedance Tester. (Mandatory)

### 6.2.3 Category C: Low Voltage (LV) and Medium Voltage (MV) Installations up to 44kV

- a) Certified copy of Competent Electrician's Electrical Trade Diploma from recognised institutions (e.g. NIMT, VTC, College, University etc.). (Mandatory)
- b) Certified copy of Wireman's License or results indicating a pass mark for the Installation Rules' examinations, Paper 1 and Paper 2. (Mandatory)
- c) Certified copy of ID for Competent Electrician(s) / Wireman's Licence holder(s). (Mandatory)
- d) Curriculum Vitae (CV) of a Competent Electrician indicating at least two years of practical experience on **MV Overhead Line and MV Underground Installations**, accompanied by testimonial(s) to prove the experience. The testimonial(s) should be on a signed and stamped employer's letterhead. (Mandatory)
- e) Proof of ownership of SANS 10142-1 (Latest Version) book. This can be a picture of the hard copy or proof of purchase of soft copy from SABS. (Mandatory)
- f) Certified copy of Three Phase Practical Unit Standard on Testing, Inspecting and Certification of Three Phase Commercial & Industrial Electrical Installations Accreditation Certificate. (Mandatory)
- g) Proof of attending a practical training course on MV Cable Joints and Terminations by Competent Electrician, in accordance with SANS 10198 – 10 & 11. (Mandatory)
- h) Proof of at least one successfully implemented **MV Overhead Line Installations** by the Company/Electrical Contractor. Reference letter(s) from employer(s) or consultant(s) on a stamped and signed employer's or consultant's letterhead shall be accepted. (Mandatory)
- i) Proof of at least one successfully implemented **MV Underground Installations** by the Company/Electrical Contractor. Reference letter(s) from employer(s) or consultant(s) on a stamped and signed employer's or consultant's letterhead shall be accepted. (Mandatory)
- j) Picture of the serial number sticker of the Insulation Resistance Tester (Megger). (Mandatory)
- k) Picture of the Serial Number Sticker of the Earth Loop Impedance Tester. (Mandatory)

## 7. Important Notes

- c) The completed application form and supporting documentation can be submitted at any nearest Customer Care Office of Erongo RED or forwarded via email to [electricalcontractors@erongored.com.na](mailto:electricalcontractors@erongored.com.na). The maximum email attachment size is 16MB per email. If your attachment size exceed 16MB, you need to compress the attachment(s).
- d) The electrical contractor shall ensure that a valid certificate of compliance, signed by the approved competent electrician, is issued for all electrical installations completed by the electrical contractor.
- e) The competent electrician(s) of an electrical contractor must be directly in control of work or services performed on a customer's electrical installation and may not delegate such work or services to a third party who is not a competent electrician.
- f) The electrical contractor shall give notice in writing to Erongo RED of any change of competent electrician(s) by submitting a new application form containing the details and documentation of the new personnel acting as competent electrician(s), within 14 days of such change. Erongo RED shall then issue the electrical contractor a revised registration certificate.
- g) Erongo RED shall withdraw/suspend the electrical contractor's registration certificate if;
  - i) it establishes that the information presented in the application form for which the registration certificate was issued was false and not truthful or
  - ii) the electrical contractor allows a non-competent electrician to issue a certificate of compliance or
  - iii) the electrical contractor permits the connection of a completed or partially completed electrical installation to Erongo RED's grid without it being inspected, tested and a valid certificate of compliance issued.

**8. Company Representative's / Owner's Declaration**

I, the company representative / owner, hereby declare that I have taken the necessary steps to the best of my knowledge and belief to ensure that all information completed in this application form is correct and truthful. I further declare that the supporting documentation are true copies of originals and owner's consent was obtained to use them for this application. I undertake to ensure that all work done by my company adhere to the applicable Electricity Act and Regulations, the Erongo RED Standard of Conditions for the Supply of Electricity, the Technical Rules, the Grid Code, the Code of Practice for the Wiring of Premises: SANS 10142-1 as amended, and any notice given by the Executive Manager: Network Engineering or any other person duly authorised to perform this duty on his/her behalf.

Signature: ..... Date: .....